

**SMHS Bylaws Committee**  
**June 16 2022 – 12:00pm**  
**Zoom Conference**

In Attendance: Thad Rosenberger, Gabriela Balf-Soran, Abe Sahmoun, Stephen Tinguely, Julie Solberg, Gary Schindler, Emily Henneman, Shahram Solaymani-Mohammadi,

Absent: Bibhuti Mishra

Others in Attendance: Judy Solberg, Jeanette Gratton, Ken Ruit, Steve Westereng, Susan Zelewski, James Porter

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call to Order	Meeting was called to order by Thad Rosenberger	
Policy 3.4: Criminal History Background Check	<p>Drs. Porter, Westereng and Zelewski were asked to join today's meeting to give further insight of this policy. Discussed the parameters of the background check and what could keep someone out of a program.</p> <p>Discussed the process of the background check by the departments and the ad hoc Background Review Committee (BRC). This ad hoc committee should have a more defined role and discussed them being a standing committee and being included in the Bylaws.</p>	Stephen Tinguely will create a flow chart for this policy. The flow chart will also be reviewed by Drs. Porter, Westereng, and Zelewski.
Minutes from May 23, 2022	The minutes were provided prior to the meeting for review.	Thad Rosenberger made a motion to approve the May 23, 2022 minutes, seconded by Stephen Tinguely. This motion passed unanimously.
Bylaws Committee Membership	<p>Three new members have been elected to three-year terms starting in July 2022:</p> <p>Emily Henneman, Motoki Takaku, David Bradley</p>	Jeanette will schedule the meetings starting in July with the new members.
Revised flowchart for policy 3.9: Student Academic Grievance and Appeal	A flowchart/timeline was included for the Student Academic Grievance and Appeal Policy	<p>This flowchart will go to Faculty Council.</p> <p>Thad Rosenberger made a motion to approve the flowchart for policy 3.9; Student Academic Grievance and Appeal,</p>

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		seconded by Julie Solberg. Motion passed unanimously.
Policy 3.12: Learner Mistreatment  Faculty comments and final review		Deferred until the next meeting
Policy 3.11: Technical Standards		Deferred until the next meeting
Next Meeting:	June 30, 2022	
Adjournment	Adjourned at 1:03pm.	

Thad A. Rosenberger  
 Thad Rosenberger, Ph.D., Chair

6/30/2022  
 Date