

SMHS Bylaws Committee
April 11 – 12:00pm
Zoom Conference

In Attendance: Abe Sahmoun, Julie Solberg, Gary Schindler, Stephen Tinguely, Shahram Solaymani-Mohammadi, , Emily Henneman

Absent: Bibhuti Mishra, Thad Rosenberger, Gabriela Balf-Soran

Others in Attendance: Ken Ruit, Judy Solberg, and Jeanette Gratton

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Special Note: Email communication approval from March 29, 2022 regarding legal counsel review of Policy 3.10	Two editorial only comments were received from legal counsel. In the interest of time, Thad Rosenberger emailed the Bylaws Committee for permission to move forward with faculty comments rather than wait for the committee to review the document again at the next meeting.	The majority approved Thad make the minor editorial changes and forward for faculty comments.
Call to Order	Meeting was called to order by Stephen Tinguely	
Initial Reviews: Assign Policy 3.4 Assign Policy 3.6	Policy 3.4: Criminal History Background Check Policy Policy 3.6: Drug and Alcohol Screening and Education Program	Policy 3.4 initial reviewers: Stephen Tinguely and Emily Henneman Policy 3.6 initial reviews: Gabriela Balf-Sorenson (already assigned) and Judy Solberg
Policy 2.5 and 3.12 – Policy on the Learning Environment: Unprofessional Behavior and Learner Mistreatment for all Faculty and SMHS Students Initial Reviewers: Ken Ruit, Abe Sahmoun, Gary Schindler, and Emily Henneman	Updated the Policy Statement: Editorial changes and added The school and its clinical affiliates share the responsibility to identify and promptly correct violations of professional standards. Editorial changes to the Reason for Policy portion. Under complaint recipients changed who the Phase 1 of the medical program from Associate Dean for Education and Faculty Affairs to the Associate Dean for Student Affairs and Admissions and the Undergraduates taking courses at SMHS from Associate Dean for Student Affairs and Admissions to Associate Dean for Education and Faculty Affairs Reviewed and updated the Procedures section ending on page nine.	Motion by Julie Solberg to accept changes to Policy 2.5/3.12 up to page nine, seconded by Abe Sahmoun. Motion passed unanimously. Dr. Tinguely will update the documents through page nine and the clean copy will be reviewed again at the next meeting starting with edits on page 10.