

SMHS Bylaws Committee
March 26, 2024 – 12:00 pm
Zoom Conference

In Attendance: Gary Schindler, Wanda Lauer, David Schmitz, Corey Smith, Julie Solberg, David Bradley, Shahram Solaymani-Mohammadi, Renu Malhi, Ken Ruit, Motoki Takaku

Absent:

Others in Attendance: Judy Solberg, Nikki Voigt

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call the meeting to order— Gary Schindler	Dr. Schindler called the meeting to order at 12pm	
Approve the minutes from March 14, 2024.	The minutes were provided prior to the meeting for review.	Julie Solberg made a motion to approve the minutes from March 14, seconded by Wanda Lauer. The motion passed unanimously.
3.9, Student grievance policy, Drs. Schmitz and Schindler	<ul style="list-style-type: none"> • Add (School) after UND School of Medicine & Health Sciences in first paragraph • This policy does not address issues regarding student employment or sexual harassment update to this policy does not address student employment and does not satisfy reporting requirements related to otherwise reportable to Title IX • Abbreviate to SMHS throughout • Update page numbers • Update Senior Associate Dean for Education title throughout, Judy to update • He or she update to the student • Leave Matter definition as is • Remove SMHS and UND definitions • Academic and professional behavior definition leave as is • Put definitions in alphabetic order • Student responsibility definition, add program or affiliated training site 	David Schmitz made a motion to approve the policy with edits and legal consultation, seconded by David Bradley. The motion passed unanimously.

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	<ul style="list-style-type: none"> • Delete response time by the student at each step shall be 30 calendar days • In writing possibly add confirmation of receiving statement • Audio recording leave as is 	
<p>3.12, Student mistreatment policy, Drs. Malhi and Smith</p>	<ul style="list-style-type: none"> • Practitioner remove • Discharge their responsibilities effectively • Update broken and incorrect hyperlink and page numbers due to adjusting sections. Judy to fix hyperlinks. • Remove those and the from all definitions. No not repeat name of what is being defined. • Remove periods from bulleted lists for consistency • Italicize policy name in two places • Remove the form attached to this policy • The learner may submit the online reporting form • Department chair leave as is • Staff level remove may before submit the online reporting form • Include verbiage on patients to staff level paragraph • Level sections will be cleaned up and discussed at next meeting. 	<p>Discussion will be continued in next meeting on April 23.</p>
<p>3.11, Technical standards for matriculation, progression and graduation policy, Drs. Lauer and Bradley</p>	<ul style="list-style-type: none"> • Motor function section add with or without reasonable accommodation, remove execute some motor movements required to provide general care to patients and. Remove such actions require some coordination of both gross and fine muscular movements, balance and equilibrium. Remove such tasks require some coordination of both gross and fine muscular movements, balance and equilibrium. • Disability Services update to Accessibility Services for Students. Update address for this office. 	<p>David Bradley made a motion to approve the policy with edits, seconded by Renu Malhi. The motion passed unanimously.</p>

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Other Business:		
Adjournment	Dr. Schindler adjourned meeting at 12:59pm.	

Prepared by: Nikki Voigt