UND School of Medicine & Health Sciences Graduate Medical Education Committee Via Zoom

August 8, 2023

Meeting Minutes

	Topic	Discussion	Action/Resolution	ACGME Requirement
1)	Call to order	The meeting was called to order at 4:00PM. A motion was made to approve the consent agenda.	Motion to approve consent agenda (Theige/Alberto). The motion was passed by the full committee.	N/A
2)	Review of Minutes	a. Approval of GMEC meeting minutes of June 13 , 2023.	The meeting minutes of June 13, 2023, were approved via consent agenda.	I.B.3.b)
3)	Communication with GMEC	 a. GMEC New/Existing Members: i) Please review/refresh the responsibilities of GMEC. (See Attachment 4). Dr. Becker reviewed the responsibilities with the new members and the returning members. ii) Please be on time to meetings and inform Kristi Hofer of upcoming absence to ensure quorum. iii) GMEC purpose/mission located at: https://med.und.edu/education-training/residency-programs/graduate-medical-education-committee.html iv) GMEC policies located at: https://med.und.edu/about/policies/medical-residents.html v) Resident/Fellow Forum immediately follows GMEC meetings. b. Please submit annual update reports in ADS by the due date listed below to allow time for DIO review and to make any suggested edits. 	For member information	I.B.3.b)

Stipends and position allocation review and recommendations Resident duty hours	a. M 2)	edHub Duty Hours Institu	itional Sumn	naries (See	Attachment	Item 5ai-iv was approved via	I.B.4.b).(3) III.B.5.a).(1)
Ctinondo and nocition	f.	Pediatrics	2 wks pridate	or to due	TBA		ID 4 b) (2)
		Forensic Pathology Orthopedic Surgery Surgery	9/12/23	or to due	9/22/23		
		Internal Medicine Geriatrics Heme/Onc Neurology Psychiatry TY					
		es Family Medicine	8/15/23		8/25/23		
		eports submitted in ADS final submission to ACG Specialties/Subspecialt	ME.	,	proval prior Due to AC		
		Southwest Campus (Dr	. Leingang)	2			
		Southeast Campus (Dr.	Hall)	0			
		Northwest Campus (Dr.	<u>, </u>	0			
		Campus Northeast Campus (Dr.	Gomez)	Number o Residents			
	d. Po	lease remind residents/fe et up an autoreply on theiler policy, below is a sumresidents/fellows that the Cateracted with in 2022-202					

		 i) FM Hettinger, Geriatrics, Hematology and Medical Oncology, Neurology, Orthopedic Surgery, Psychiatry, and Surgery: (1) 5/1/23-5/31/23 ii) FM Bismarck: (1) 4/3/23-4/30/23 iii) FM Minot and FM Williston: (1) 4/10/23-5/7/23 iv) FM Fargo, Internal Medicine, and Transitional Year: (1) 4/17/23-5/14/23 		
6)	Quality of GME Learning and Working Environment	 a. Check in with resident/fellow committee members – No issues were reported by the residents. 		I.B.4.a).(2)
7)	Curriculum and Evaluation			I.B.4.a).(4)
8)	Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.	 a. Monitoring of 4/3/23 ACGME LON Neurology – (See Attachment 5) Dr. Lou provided a verbal report to the committee as well as provided a written report. b. Monitoring of 11/9/22 ACGME LON Pediatrics – (See Attachment 6 Dr. Tiongson provided a verbal report to the committee as well as provided a written report. They begin recruitment this fall and are excited to get the program started. Their next site visit will be in 2025. c. Monitoring of 2/6/23 ACGME LON FM-Minot LON– (See Attachmer 7) Dr. Sandroni provided a verbal report to the committee as well as provided a written report. Congratulations to the program on 100% board pass rate. d. Monitoring of 5/16/23 ACGME LON Forensic Pathology– (See Attachment 8) Dr. Sens provided a verbal report to the committee a well as provided a written report. The program was approved in January 2023. 	approved via consent agenda.	I.B.4.a).(1)

9)	Institutional Accreditation Annual Institutional Review	e. Neurology ACGME LON dated 6/12/23 (Corrected Letter). Continued Accreditation effective 1/26/2023 (See Attachment 3).		I.A.3. I.B.5.
11)	Oversight of programs changes			I.B.4.b)(4)-(9)
	Establishment of Policy and Procedures	 a. New Business: Program Reports on Letters of Notification to GMEC Procedure (See Attachment 9). Dr. Becker discussed the procedure for reporting on LON. Slight adjustments to the verbal reporting and follow-up reports. Dr. Sandroni asked regarding the timing of reports from the ACGME. b. New Business: Conflict of interest discussion regarding residents having UND SMHS faculty members as patients. No existing GMEC policy pertaining to that scenario. Dr. Theige shared his concern to protect the residents by possibly having one of their attending faculty as a patient. This would more likely happen in an ambulatory setting or continuity clinic. Drs Raum and Lunde confirmed this concern. Possibly could be a last resort in an acute medical issue, but not in a continued physician/patient relationship. This could put the resident in an uncomfortable position and should be avoided because of the power differential. This could possibly happen in the hospital, procedural, or surgical setting with another faculty as an attending, it would be less of an issue. Feedback was appreciated. This was brought forward for discussion. Each department may consider a policy. c. Old Business: Rescind the Graduate Medical Education Policy on Review of Requirements to sit for Specialty Boards (See Attachment 10). The board requirement is included in the contract. 	12a. A motion was made to approve the updated procedure. (Sandroni/Olson) The motion passed by the full committee. 12b. For informational purposes. 12c. A motion was made to rescind the policy on required review of requirements to sit for specialty boards. (Olson/Sauter). The motion passed by the full committee.	I.B.4.b).(1)
13)	Oversight of reductions and closures			IV.O.
14)	Vendor interactions			IV.L.

Adjournment		
Future meeting	The next meeting will be in October 2023.	
schedules		

Minutes taken by Kristi Hofer, GME

2023-20	24	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Graduate Medical Educ	cation Committee												
**Need 14 votes for majority (one re	esident vote of those required)												
Voting Members - Fargo/or Grand Fo	rks sites												
Kim Becker, DIO	DIO, Committee Chair		Х										
David Theige, MD	Quality Improvement/Safety Officer Sanford		Х										
Jennifer Raum, MD, Internal Medicine	Program Director		Х										
Robert Olson, MD, Psychiatry	Program Director		Х										
Neville Alberto, MD, Transitional Year	Program Director		Х										
Stefan Johnson, MD, Surgery	Program Director		Х										
Bruce Piatt, MD, Orthopedics	Program Director		Х										
Lindsey Dahl, MD, Geriatrics	Program Director		Х							oN		No	
Matthew Tinguely, MD, Hematology Oncology fellowship	Program Director	No me		No me				No me					
Lara Lunde, MD, Fargo FM	Program Director	meeting	Х	meeting				meeting		meeting		meeting	
Jau-Shin Lou, MD, Neurology	Program Director	g this	Х	g this				g this		this		this	
David Townsend, MD, Internal Medicine	Resident member		Х	s mo				s mo		month		month	
Dre Steinwehr, MD, Internal Medicine	Alternate representative	month	Х	month				month		nth		ath	
Amanda Stadem, MD, Psychiatry	Resident member		Х										
Madiha Halim, MD, Psychiatry	Alternate Resident member												
Joshua Blotter, MD, Neurology	Alternate Resident member												
Sean Montgomery, MD, Neurology	Resident member												
Conor Roche, General Surgery	Resident member												
Jonathan Sticca, MD, General Surgery	Alternate Resident member		Х										
Merrick Johnson, MD, Transitional Year	Alternate Resident member		Х										
William Litchfield, MD, Transitional Year	Resident member												
James Broadbent, MD, Fargo FMED	Resident member		Х				_						
Makayla Bretschneider, MD, Fargo FMED	Alternate Resident member		Х										

2023-20	24	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Mikayla Montgomery, MD, Orthopedics	Alternate Resident member												
Julia Matera, MD, Orthopedics	Resident member												
Insook Kim, MD, Geriatrics fellow	Alternate Fellow member												
Moaz Kineish, MD, Geriatrics fellow	Fellow member												
Haritha Mopuru, MD, Heme/Onc	Alternate Fellow member												
Julia Parish, MD, Heme/Onc	Fellow member		Х										
Voting Member	rs - Minot												
Peter Sandroni, MD, FMED	Program Director		Х										
U. David Nwordu, MD, Minot FMED	Resident member		Х										
Matthew Khouri, MD, Minot	Alternate Resident member												
Voting Members	- Williston												
Peter Sandroni, MD, FMED	Program Director		Х										
Chidozie Agu, MD, Williston RTT	Resident member												
Junita Jose, MD, Williston RTT	Alternate Resident member												
Voting Members	- Bismarck												
Shannon Sauter, MD, FMED	Program Director		Х										
Monika Pothamsetti, MD, FMED Bismarck	Resident member		Х										
Shauneil Schwartz, MD, FMED Bismarck	Alternate Resident member												
Voting Members	- Hettinger												
Shannon Sauter, MD, FMED	Program Director		Х										
David Dragas MD, FMED Hettinger	Resident representative		Х										
Ekta Golani MD, FMED Hettinger	Alternate Resident member		X										
Advisory Me	mbers												
* (Assoc/Asst PD become voting when PD is Absent)													
Susan Zelewski, MD, UNDSMHS	Associate Dean for Clinical Medical Education		х										
Cathy Houle, MD, FMED	Site Director Hettinger												
Hailey Schepp, MPA	Sanford Health representative		Х										
Paul Mariani, MD, VA Medical Center	Designated Educational Official VA GMEC Appointee												

2023-2	024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Curtis Small, MD, Site Director	CHI St. Alexius Health, Williston Site Director												
Tonya Murphy, Surgery Residency	Program Coordinator												
Carla Beach, Internal Medicine	Manager		Х										
Karen Rude, FMED Minot	Program Coordinator												
Beth Ambrosio, Internal Medicine	Program Coordinator		Х										
Ashley Jochim, Transitional Year	Program Coordinator		Х										
Scott McNamee, Psychiatry	Program Coordinator		Х										
Cecilia Hospidales, FMED Fargo	Program Coordinator												
Sara King, Orthopedics	Program Coordinator												
Tammy Roso, FMED Hettinger	Site Coordinator												
Kesha Prado, FMED Bismarck	Program Coordinator		Х										
Sarah Hammer, FMED Williston	Site Coordinator		Х										
Meghan Jeanotte, Geriatrics	Program Assistant												
Gunjan Manocha, Geriatrics	Program Coordinator												
Lisa Jorissen, Neurology	Program Coordinator		Х										
Hem/Onc coordinator Fargo	Program Coordinator												
Xan-Marie Kofstad, Graduate Medical Education	Program Coordinator GME & Neurology		Х										
Kristi Hofer	Admin Officer, SE Campus		Х										
Incoming Programs/Members attending GPD becomes voting when resident/fellows													
Christopher Tiongson, MD, Pediatrics	Program Director		X										
Sarah Julsrud, Pediatrics	Program Coordinator		X										
MaryAnn Sens, MD, Pathology	Program Director		Х										
Karen Cisek, Pathology	Program Coordinator												
Guests													
Dinesh Bande, MD, IMed	Chair, Internal Medicine												
David Schmitz, MD, FMED	Chair, FMED		Х										
Kayla Burchill, MD, Surgery	Assistant PD, Surgery												
Mentor Ahmeti, MD, Surgery	Assistant PD, Surgery												
Cornelius Dyke, MD, Surgery	Chair, Surgery												
Lisa Schock, MD, Psychiatry	Assistant PD, Psychiatry												

2023-2024 Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun