

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Via Zoom**

November 8, 2022

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Requirement
1) Call to order	The meeting was called to order at 4:01PM.	A motion was made to approve the consent agenda. (Olson/Raum) The full committee approved the motion.	N/A
2) Review of Minutes	a. Approval of October 11, 2022 GMEC meeting minutes.	2 a) Approved via consent agenda	I.B.3.b)
3) Announcements	a. Thank you to Sara King who chaired the Program Coordinator quarterly meetings. She has resigned from the position. b. Thank you to Carla Mosser, Administrative Officer in Internal Medicine, who will take over beginning in 2023. c. 2023 meeting dates are Feb 6, May 1, Aug 7, and Nov 6 from 12:00pm-12:30pm via Zoom.		I.B.3.b)
4) Stipends and position allocation review and recommendations			I.B.4.b).(3)
5) Communication with GMEC	a. GME \$250 Research Award 2022-2023 application has been disseminated to all residents/fellows. (See Attachment 2) b. Congratulations to Dr. Dave Velez, Chief Resident in Surgery, who was awarded the 2023 David C. Leach award from ACGME. "The David C. Leach Award recognizes residents and fellows who have fostered innovation and improvement in their programs, advanced humanism in medicine, and increased efficiency and emphasis on educational outcomes." See: https://www.acgme.org/newsroom/2022/10/acgme-announces-2023-award-winners-and-new-patient-safety-award/ . Dr. Velez will be recognized at the 2023 annual ACGME conference in Nashville.	5a and b) Approved via consent agenda	
6) Resident duty hours	a. Medhub Duty Hours Institutional Summaries: 9/1-2022-9/30/2022 for all programs except FM Fargo, Internal Medicine, and Transitional	6a and b) Approved via consent agenda	III.B.5.a).(1)

	<p>Year, which are 9/5/2022-10/2/2022; FM Minot and FM Williston, which are 8/29/2022-9/25/2022; and FM Bismarck, which is 8/22/2022-9/18/2022. (See Attachment 3)</p> <p>b. Amended Medhub Work Hours Institutional Summaries for:</p> <ol style="list-style-type: none"> i. Fargo FM 6/21/22-7/10/22 reports for all PGY1's except J.B. who started on 7/1/22 and P.J. who started 7/5/22 and are included in the 7/1-7/10/22 report; M.A.-B. started on 7/19/22; ii. Fargo FM 7/1-7/10 for PGY2's, PGY-3's, and J.B. (PGY-1) who started on 7/1/22 and P.J. (PGY-1) who started 7/5/22; iii. Geriatrics July 2022; iv. Geriatrics August 2022. (See Attachment 3) 		
7) Quality of GME Learning and Working Environment			I.B.4.a).(2)
8) Curriculum and Evaluation			I.B.4.a).(4)
9) Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.	<p>a. Report out on status of recommendations from the 3-9-22 Internal Medicine Special Review (See Attachment 4) – Dr. Raum. Updates include:</p> <ul style="list-style-type: none"> • When Dr. Raum took over, there had been a decrease in pass rates. Fall 2020, had poor performance, which resulted in a less than the 80% pass rate that is required for ACGME. • Current status of program – <ol style="list-style-type: none"> i. Internal Medicine has not received any citations for current board pass rates. ii. In past 2.5 years, Dr. Raum has been working with residents and faculty to develop an approach to ensure that residents are ready to pass their board exams on the first attempt. iii. Special Review Board helped validate the work Internal Medicine was making to improve pass rates. iv. Most recent exam results from October, 6 out of the 6 residents who took the exam, passed. <p>b. Monitoring of 4/8/22 ACGME LON Surgery – Dr. Johnson (See Attachment 5). Updates include:</p> <ul style="list-style-type: none"> • Citations are mostly based on an old survey. A recent survey was taken with good results from residents and faculty. 		I.B.4.a).(1)

	<p>Confident that current citations will be lifted at next RRC, which is in January with a new LON expected in February.</p> <ul style="list-style-type: none"> • Citation 1: Faculty interested in education – went back to original meeting time with residents. No increase in participating faculty but there is more engagement from core faculty. • Citation 2: Feedback – instituted the SIMPLE program, with 2,500 evaluations; monthly email letter and participation awards. • Citation 3: Board pass rates: had one failure in the qualifying exam from last year’s graduates, which puts Surgery at an 80% pass rate for the year and 94% pass rate over three years. • Curriculum committee was formed – suggested a different rotation timeline, which will be implemented in January 2023. 		
10) Institutional Accreditation			I.A.3.
11) Annual Institutional Review			I.B.5.
12) Oversight of programs changes			I.B.4.b)(4)-(9)
13) Establishment of Policy and Procedures	<p>a. Old Business: Event Notification Policy (See Attachments 6 & 7)</p> <ul style="list-style-type: none"> • Previously discussed reaching out to the board to see current requirements, what residents were required to report during the initial application and renewal. The policy has been updated to align with those board requirements. (see attachment 7). This should resolve issues GMEC had with past policy at the last meeting. <p>b. Old Business: Concern and Complaint Procedure (See Attachment 8)</p> <ul style="list-style-type: none"> • Changes made to policy on witnessed student mistreatment. Language reviewed by Dr. Zelewski and Dr. Basson pertaining to witness of student mistreatment. <p>c. Old Business: Special Review Policy and Protocol (See Attachment 9)</p> <ul style="list-style-type: none"> • Minor edits were made in altering in the timing of training/special reviews for newly accredited programs. • The ability for PD to request a mock review, 	<p>13a) A motion was made to approve the Event Notification Policy with noted changes. (Raum/Johnson) The full committee approved the motion.</p> <p>13b) A motion was made to approve changes made to the Concern and Complaint Procedure. (Hostetter/Raum)</p>	I.B.4.b).(1)

	<ul style="list-style-type: none"> • Guidelines for who can be on the Special Review Committee • Resident membership on the special review committee • How residents who are interviewed are chosen and the resident interview selection process. • There was also discussion of Peer selected residents vs. group resident interviews and the history of those decisions. • There was also discussion of the actual process and the program choice to have a special review to make improvements and get input from a special review. <p>d. Residents as Teachers Policy (See Attachment 10)</p> <ul style="list-style-type: none"> • Dr. Becker reviewed major changes in the Residents as Teachers Policy. Dr. Becker heard concerns over the timing of required curriculum. • UMEC will still need to approve these changes after GMEC approves any changes. 	<p>The full committee approved the motion.</p> <p>13c) A motion was made to approve changes made to Special Review Policy and Protocol. (Olson/Hostetter) The full committee approved the motion.</p> <p>13d) A motion was made to approve changes made to Residents as Teachers Policy. (Pothamsetti/Johnson) The full committee approved the motion.</p>	
14) Oversight of reductions and closures			IV.O.
15) Vendor interactions			IV.L.
Adjournment	The meeting closed at approximately 4:52.		
Future meeting schedules	The next meeting will be in December 2022.		

Minutes taken by Ashley Anderson, GME

2022-2023		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Graduate Medical Education Committee													
**Need 12 votes for majority (one resident vote of those required)													
Voting Members - Fargo/or Grand Forks sites													
Kim Becker, DIO	DIO, Committee Chair		X		X	X							
David Theige, MD	Quality Improvement/Safety Officer Sanford				X								
Jennifer Raum, MD, Internal Medicine	Program Director		X		X	X							
Robert Olson, MD, Psychiatry	Program Director		X		X	X							
Neville Alberto, MD, Transitional Year	Program Director		X		X	X							
Stefan Johnson, MD, Surgery	Program Director		X			X							
Bruce Piatt, MD, Orthopedics	Program Director		X		X								
Lindsey Dahl, MD, Geriatrics	Program Director		X			X							
Matthew Tinguely, MD, Hematology Oncology fellowship	Program Director		X		X	X							
Lara Lunde, MD, Fargo FM	Program Director		X		X								
Jau-Shin Lou, MD, Neurology	Program Director		X		X	X							
Nikitha Sathish Kumar, MD, Internal Medicine	Resident member												
Logan Schmaltz, MD, Internal Medicine	Alternate representative												
Trisha Nelson, MD, Psychiatry	Resident member		X		X	X							
Amanda Stadem (Byers), MD, Psychiatry	Alternate Resident member		X		X	X							
Joyce Jimenez Zambrano, MD, Neurology	Alternate Resident member		X		X								
Praneeth Thadi, MD, Neurology	Resident member					X							
Dana Nielsen, MD, General Surgery	Resident member		X		X	X							
Conor Roche, MD, General Surgery	Alternate Resident member												
Mark Wiche, MD, Transitional Year	Alternate Resident member		X			X							
Austin Promersberger, MD, Transitional Year	Resident member		X			X							
Christopher Grenz, MD, Fargo FMED	Resident member				X	X							
Heather Bruggeman, ME, Fargo FMED	Alternate Resident member		X										

No meeting this month

No meeting this month

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2022-2023		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cornelius Dyke, MD, Surgery	Chair, Surgery												
Lisa Schock, MD, Psychiatry	Assistant PD, Psychiatry					X							