UND School of Medicine & Health Sciences Graduate Medical Education Committee Via Zoom

October 11, 2022

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Require
1. Call to order	The meeting was called to order at 4:00PM.	A motion was made to approve the consent agenda. (Theige/Alberto) The full committee approved the motion.	I.A.5.a)
Review of Minutes	a. Approval of August 9, 2022 GMEC meeting minutes.	2 a) Approved via consent agenda	I.B.3.b)
3. Announcements			I.B.4.a).(2)
Stipends and position allocation review and recommendations			I.B.4.b).(2)
5. Communication with GMEC	a. Reminder: 2021-2022 Annual Residency/Fellowship Program Reports are due by 10/21/22.		
6. Resident duty hours	a. MedHub Duty Hours Institutional Summary: 7/1/2022-7/31/2022 and 8/1/2022-8/31/2022 for all programs except FM Fargo, Internal Medicine, and Transitional Year, which are 7/1/2022-7/10/2022, 7/11/2022-8/7/2022, 8/8/2022-9/4/2022; FM Bismarck, which is 7/1/2022-7/24/2022 and 7/25/2022-8/21/2022; and FM Minot and FM Williston which are 8/1/2022-8/28/2022. (See Attachment 2)	6a) Approved via consent agenda	III.B.5

7. Quality of GME Learning and Working Environment			I.B.4.a).(2)
8. Curriculum and Evaluation			I.B.4.a).(4)
9. Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.	 a. GMEC approval of Family Medicine (Minot) Special Review Report (See Attachment 3) b. Monitoring of 2/23/22 ACGME LON Orthopedic Surgery – Dr. Piatt (See Attachment 4)- Dr. Piatt reported to the committee on updates to correct LOR Citations and work on possible areas of improvement. Updates included: Multisource Evaluation – relabeled evaluations that were present, but not labeled accurately. Scholarly Activity – Updated the two-year-old data reviewed by the RRC. Program scholarly activity is approximately 70% of faculty have logged scholarly activity. Recruitment of new faculty includes academics and scholarly activity Other areas of improvement – discussed diversity, gender equality, grand rounds re: disparity in orthopedics. Dr. Theige reported positive leadership re: scholarly activity, gender equality. Efforts for improvement are commendable. c. 9/14/2022 ACGME Meeting Decision: Initial accreditation for Pediatrics effective 7/1/23 for 12 residents. A detailed LON will be sent within 60 days. d. 8/26/2022 FM Bismarck ACGME LON-Temporary Increase approved for 1 resident 07/01/2022 - 08/31/2022. 	9a) Approved via consent agenda 9b) A motion was made "to remove Dr. Piatt from regular reporting regarding these items." (Olson/Lunde) The full committee approved the motion. 9c-d) Approved via consent agenda	I.A.3.
10. Institutional Accreditation			I.B.4.b).(6)
11. Annual Institutional Review			

12. Oversight of programs changes	 a. GMEC approval requested for: removal of First District Health Unit and Garrison Family Clinic as participating sites for Minot FM in ADS – Dr. Sandroni reported on updated or corrected sites for the Minot program. addition of UND Center for Medicine-Minot as participating site in ADS for Minot FM and Williston FM – Dr. Sandroni reported on updates to sites utilized by the Minot and Williston. 	12a i-ii) A motion was made to approve site changes listed for the Minot and Williston programs (Theige/Raum). The full committee approved the motion.	
13. Establishment of Policy and Procedures	 a. Old Business: Resident/Fellow Grievance and Appeal Policy (See Attachment 5) – Dr. Becker reviewed the updated Resident/Fellow Grievance and Appeal Policy reviewing each section where comments or concerns were made with the full committee. Discussions followed regarding the following sections: Procedures section re: language of section 1A. which included number of days to compile information. Resident/Fellow Appeal Process, Illa.to include the makeup of the committee. A vote was taken whether a resident should serve on the committee. The majority vote was that a resident should NOT be on the committee. 	13a) A motion was made to approve the Resident/Fellow Grievance and Appeal Policy with changes made during the meeting (Raum/Lunde) with an effective date of 10/11/22. An amendment was made to give Dr. Becker the discretion to correct wording as discussed.	I.B.4.b).(1)
		Roll call vote as follows:	
		Approve: 12	
		NOT Approve: 3	
		The motion was approved by the majority and passes.	
		The policy will now go to the	

		Dean for review and final approval.	
14. Oversight of reductions and closures			IV.N.
15. Vendor interactions			IV.K
Adjournment	The meeting closed at approximately 5:24.		
Future meeting schedules	The next meeting will be in November 2022.		

Minutes taken by Kristi Hofer, GME

2022-20	23	Jul	Aug	Sep	Oct	Nov	Dec	Mar	Feb	Mar	Apr	May	Jun
Graduate Medical Education Committee													
**Need 12 votes for majority (one re	esident vote of those required)												
Voting Members - Fargo/or Grand Fo	orks sites												
Kim Becker, DIO	DIO, Committee Chair		Х		Х								
David Theige, MD	Quality Improvement/Safety Officer Sanford				Х								
Jennifer Raum, MD, Internal Medicine	Program Director		Х		Х								
Robert Olson, MD, Psychiatry	Program Director		Х		Х								
Neville Alberto, MD, Transitional Year	Program Director		Х		Х								
Stefan Johnson, MD, Surgery	Program Director	_	Х	_						_		_	
Bruce Piatt, MD, Orthopedics	Program Director	N _O	Х	N _O	Х			ON		O		N O	
Lindsey Dahl, MD, Geriatrics	Program Director	₩	х	₩				me		₩		Ħ	
Matthew Tinguely, MD, Hematology Oncology fellowship	Program Director	meetin	Х	meetii	Х			meetin		eetin		eetin	
Lara Lunde, MD, Fargo FM	Program Director	9	х	ng	Х			9		9		9	
Jau-Shin Lou, MD, Neurology	Program Director	thi	Х	±	Х			thi		ħi		thi	
Nikitha Sathish Kumar, MD, Internal Medicine	Resident member	S		S				S		S		S	
Logan Schmaltz, MD, Internal Medicine	Alternate representative	0		<u></u>				101		<u></u>		0	
Trisha Nelson, MD, Psychiatry	Resident member	month	Х	month	Х			month		month		month	
Amanda Stadem, MD, Psychiatry	Alternate Resident member		х		Х)					
Joyce Jimenez Zambrano,MD, Neurology	Alternate Resident member		Х		Х								
Praneeth Thadi, MD, Neurology	Resident member												
Dana Nielsen, MD, General Surgery	Resident member		Х		Х								
Conor Roche, MD, General Surgery	Alternate Resident member												
Mark Wiche, MD, Transitional Year	Alternate Resident member		Х										
Austin Promersberger, MD, Transitional Year	Resident member		Х										
Christopher Grenz, MD, Fargo FMED	Resident member				Х								
Heather Bruggeman, ME, Fargo FMED	Alternate Resident member		Х										

Vanessa Richardson, MD, Orthopedics	Resident member	x				1			Ī
Kelly McKnight, MD, Orthopedics	Alternate Resident member							Ì	
Daniela Kin, MD, Geriatrics fellow	Fellow member							Ì	
Sahin Coban, MD, Geriatrics fellow	Alternate Fellow member				-			Ì	
Haritha Mopuru, MD, Heme/Onc	Fellow member							Ì	
Julia Parish, MD, Heme/Onc	Alternate Fellow member				-			Ì	
Voting Member	s - Minot							Ì	
Peter Sandroni, MD, FMED	Program Director	Х	 	(İ	
Daniel Myles, MD, Minot FMED	Resident member							Ì	
Sugandha Nagarajan, MD, Minot	Alternate Resident member							Ì	
Voting Members	- Williston							Ī	
Peter Sandroni, MD, FMED	Program Director	Х	>	(
Amarjot Mann, MD, Williston RTT	Resident member								
Hamza Mir, MD, Williston RTT	Alternate Resident member								
Voting Members	- Bismarck								
Jeff Hostetter, MD, FMED	Program Director	Х	\	(
Sadaf Javaid-Kayani, MD, FMED Bismarck	Resident member	Х							
Monika Pothamsetti, MD, FMED Bismarck	Alternate Resident member	Х							
Voting Members	- Hettinger								
Jeff Hostetter, MD, FMED	Program Director	X)	(
Andrew Dockter, MD, FMED	Resident representative								
Marshall Henderson, MD, FM	Alternate Resident member	X)	(
Advisory Me	mbers								
* (Assoc/Asst PD become vot	ing when PD is Absent)								
Marc Basson, MD , PhD, MBA	Senior Assoc. Dean of Medicine & Research)	(
Cathy Houle, MD, FMED	Site Director Hettinger)	(
Hailey Schepp, MPA	Sanford Health representative								
Paul Mariani, MD, VA Medical Center	Designated Educational Official VA GMEC Appointee								
Curtis Small, MD, Site Director, FMED Rural	CHI St. Alexius Health, Williston GMEC Appointee								
Tonya Murphy, Surgery Residency	Program Coordinator	Х)	(

Carla Mosser, Internal Medicine	Manager	x	x			ĺ		
Karen Rude, FMED Minot	Program Coordinator (Minot)							
Beth Ambrosio, Internal Medicine	Program Coordinator	Х	Х					
Ashley Jochim, Transitional Year	Program Coordinator	Х	Х					
Scott McNamee, Psychiatry	Manager and PC	Х						
Cecilia Hospidales, FMED Fargo	Program Coordinator (Fargo)	Х	Х					
Sara King, Orthopedics	Program Coordinator (Fargo)	Х	Х					
Tammy Hruby, FMED Hettinger	Site Coordinator (Hettinger)	Х						
Kesha Prado	Program Coordinator (Bismarck)							
Sarah Hammer, FMED Williston	Site Coordinator (Williston)							
Meghan Jeanotte, Geriatrics	Assistant (GF)							
Gunjan Manocha, Geriatrics Fargo	Program Coordinator (GF)							
Lisa Jorissen, Neurology	Program Coordinator	Х	Х					
Andrea Ludwig, HemOnc	Program Coordinator, Hem/Onc fellowship	Х	Х					
Ashley Anderson	Program Coordinator GME & Neurology	Х	х					
Kristi Hofer, GME Office	Admin Officer, GME & SE Campus	Х	Х					
Guests								
Dinesh Bande, MD, IMed	Chair, Internal Medicine	Х						
Susan Zelewski, MD, NW Campus	Campus Dean, Clinical Curriculum	Х	Х					
David Schmitz, MD, FMED	Chair, FMED	Х	Х					
Kayla Burchill, MD, Surgery	Assistant PD, Surgery	Х						
Mentor Ahmeti, MD, Surgery	Assistant PD, Surgery		Х					
Chris Tiongson, MD, Pediatrics	Pediatric Residency PD (pending submission/approval)		х					
Sarah Julsrud, Pediatrics	Program Coordinator (pending submission/approval)	Х	Х					
Mary Sens, MD, Pathology	PD, Future Pathology Fellowship							
Namil Choi, Administration & Finance	Associate Dean and COO, Finance							
Erica Johnson	Director, Health Sciences Library	Х	Х					
Cornelius Dyke, MD, Surgery	Chair, Surgery							
		_		_	_	_		