

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee**

Via Zoom

October 11, 2022

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Require
1. Call to order	The meeting was called to order at 4:00PM.	A motion was made to approve the consent agenda. (Theige/Alberto) The full committee approved the motion.	I.A.5.a)
2. Review of Minutes	a. Approval of August 9, 2022 GMEC meeting minutes.	2 a) Approved via consent agenda	I.B.3.b)
3. Announcements			I.B.4.a).(2)
4. Stipends and position allocation review and recommendations			I.B.4.b).(2)
5. Communication with GMEC	a. Reminder: 2021-2022 Annual Residency/Fellowship Program Reports are due by 10/21/22.		
6. Resident duty hours	a. MedHub Duty Hours Institutional Summary: 7/1/2022-7/31/2022 and 8/1/2022-8/31/2022 for all programs except FM Fargo, Internal Medicine, and Transitional Year, which are 7/1/2022-7/10/2022, 7/11/2022-8/7/2022, 8/8/2022-9/4/2022; FM Bismarck, which is 7/1/2022-7/24/2022 and 7/25/2022-8/21/2022; and FM Minot and FM Williston which are 8/1/2022-8/28/2022. (See Attachment 2)	6a) Approved via consent agenda	III.B.5

7. Quality of GME Learning and Working Environment			I.B.4.a).(2)
8. Curriculum and Evaluation			I.B.4.a).(4)
9. Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.	<p>a. GMEC approval of Family Medicine (Minot) Special Review Report (See Attachment 3)</p> <p>b. Monitoring of 2/23/22 ACGME LON Orthopedic Surgery – Dr. Piatt (See Attachment 4)- Dr. Piatt reported to the committee on updates to correct LOR Citations and work on possible areas of improvement. Updates included:</p> <ul style="list-style-type: none"> • Multisource Evaluation – relabeled evaluations that were present, but not labeled accurately. • Scholarly Activity – Updated the two-year-old data reviewed by the RRC. Program scholarly activity is approximately 70% of faculty have logged scholarly activity. • Recruitment of new faculty includes academics and scholarly activity • Other areas of improvement – discussed diversity, gender equality, grand rounds re: disparity in orthopedics. • Dr. Theige reported positive leadership re: scholarly activity, gender equality. Efforts for improvement are commendable. <p>c. 9/14/2022 ACGME Meeting Decision: Initial accreditation for Pediatrics effective 7/1/23 for 12 residents. A detailed LON will be sent within 60 days.</p> <p>d. 8/26/2022 FM Bismarck ACGME LON-Temporary Increase approved for 1 resident 07/01/2022 - 08/31/2022.</p>	<p>9a) Approved via consent agenda</p> <p>9b) A motion was made “to remove Dr. Piatt from regular reporting regarding these items.”</p> <p>(Olson/Lunde)</p> <p>The full committee approved the motion.</p> <p>9c-d) Approved via consent agenda</p>	I.A.3.
10. Institutional Accreditation			I.B.4.b).(6)
11. Annual Institutional Review			

<p>12. Oversight of programs changes</p>	<p>a. GMEC approval requested for:</p> <ul style="list-style-type: none"> i. removal of First District Health Unit and Garrison Family Clinic as participating sites for Minot FM in ADS – Dr. Sandroni reported on updated or corrected sites for the Minot program. ii. addition of UND Center for Medicine-Minot as participating site in ADS for Minot FM and Williston FM – Dr. Sandroni reported on updates to sites utilized by the Minot and Williston. 	<p>12a i-ii) A motion was made to approve site changes listed for the Minot and Williston programs (Theige/Raum). The full committee approved the motion.</p>	
<p>13. Establishment of Policy and Procedures</p>	<p>a. Old Business: Resident/Fellow Grievance and Appeal Policy (See Attachment 5) – Dr. Becker reviewed the updated Resident/Fellow Grievance and Appeal Policy reviewing each section where comments or concerns were made with the full committee. Discussions followed regarding the following sections:</p> <ul style="list-style-type: none"> • Procedures section re: language of section 1A. which included number of days to compile information. • Resident/Fellow Appeal Process, IIIa.to include the makeup of the committee. <ul style="list-style-type: none"> ○ A vote was taken whether a resident should serve on the committee. The majority vote was that a resident should NOT be on the committee. 	<p>13a) A motion was made to approve the Resident/Fellow Grievance and Appeal Policy with changes made during the meeting (Raum/Lunde) with an effective date of 10/11/22. An amendment was made to give Dr. Becker the discretion to correct wording as discussed.</p> <p>Roll call vote as follows:</p> <p>Approve: 12</p> <p>NOT Approve: 3</p> <p>The motion was approved by the majority and passes.</p> <p>The policy will now go to the</p>	<p>I.B.4.b).(1)</p>

		Dean for review and final approval.	
14. Oversight of reductions and closures			IV.N.
15. Vendor interactions			IV.K
Adjournment	The meeting closed at approximately 5:24.		
Future meeting schedules	The next meeting will be in November 2022.		

Minutes taken by Kristi Hofer, GME

2022-2023		Jul	Aug	Sep	Oct	Nov	Dec	Mar	Feb	Mar	Apr	May	Jun
Graduate Medical Education Committee													
**Need 12 votes for majority (one resident vote of those required)													
Voting Members - Fargo/or Grand Forks sites													
Kim Becker, DIO	DIO, Committee Chair	No meeting this month	X	No meeting this month	X			No meeting this month		No meeting this month		No meeting this month	
David Theige, MD	Quality Improvement/Safety Officer Sanford				X								
Jennifer Raum, MD, Internal Medicine	Program Director		X		X								
Robert Olson, MD, Psychiatry	Program Director		X		X								
Neville Alberto, MD, Transitional Year	Program Director		X		X								
Stefan Johnson, MD, Surgery	Program Director		X										
Bruce Piatt, MD, Orthopedics	Program Director		X		X								
Lindsey Dahl, MD, Geriatrics	Program Director		X										
Matthew Tinguely, MD, Hematology Oncology fellowship	Program Director		X		X								
Lara Lunde, MD, Fargo FM	Program Director		X		X								
Jau-Shin Lou, MD, Neurology	Program Director		X		X								
Nikitha Sathish Kumar, MD, Internal Medicine	Resident member												
Logan Schmaltz, MD, Internal Medicine	Alternate representative												
Trisha Nelson, MD, Psychiatry	Resident member		X		X								
Amanda Stadem, MD, Psychiatry	Alternate Resident member		X		X								
Joyce Jimenez Zambrano, MD, Neurology	Alternate Resident member		X		X								
Praneeth Thadi, MD, Neurology	Resident member												
Dana Nielsen, MD, General Surgery	Resident member		X		X								
Conor Roche, MD, General Surgery	Alternate Resident member												
Mark Wiche, MD, Transitional Year	Alternate Resident member		X										
Austin Promersberger, MD, Transitional Year	Resident member	X											
Christopher Grenz, MD, Fargo FMED	Resident member			X									
Heather Bruggeman, ME, Fargo FMED	Alternate Resident member	X											

