

**University of North Dakota (UND) School of Medicine and Health Sciences  
(SMHS)  
Associate Dean for Multicultural Education**

**Position Description**

This position will provide direction and leadership to promote multicultural education in all areas of SMHS activities.

This position reports to the Vice President for Health Affairs and Dean.

**Duties & Responsibilities**

The position of Associate Dean for Multicultural Education, will have specific responsibilities, which include, but are not limited to, the following:

**Leadership/Administration**

- Serve as a member of the Dean's Leadership Team, with other deans and senior administrative leaders, by being a knowledgeable, genuine, and willing partner able to advise and consult with the Dean and colleagues across the SMHS regarding multicultural education.
- Champion and develop curriculum in the medical, health sciences, and graduate programs regarding multicultural education and health disparities, including but limited to:
  - In collaboration with the Dean and the clinical chairs, establish partnerships with tribes, IHS, FQHCs, and other sites to expand clinical sites that will expose learners to diverse patient populations.
  - Lead and refine a fourth-year medical student elective regarding multicultural education and health disparities and work toward making it a required part of the Phase III medical curriculum.
- In collaboration with other SMHS leadership, facilitate the recruitment of diverse and well-qualified students, staff, and faculty to promote the UND SMHS diversity mission utilizing regional and national resources.
  - Strengthen relationships with organizations such as AAIP, AMA, NIHB, and other key stakeholder groups to expand student recruitment, partnerships, and funding opportunities.
  - In collaboration with the INMED director and the chair of the department of Indigenous Health, establish partnerships with tribal colleges to develop a strong pathway for Indigenous pre-meds and other pre-health students.
  - In collaboration with the Center for Rural Health, strengthen the pathway for rural pre-medical and other pre-health students.
- Offer support to SMHS clinical partners to promote tolerance and address multicultural education-related issues in the health care systems.
- Strengthen internal collaborations at UND

- Strengthen internal collaborations at UND with National Resource Center on Native American Aging, Center for Rural Health, American Indian Studies, RAIN, American Indian Center, Society for Advancement of Chicanos/Hispanics, and Native Americans in Sciences (SACNAS), and other programs.
- Collaborate with INMED Board and UND Alumni Association and Foundation to establish endowed professorships and endowed scholarships to expand programming (identify and engage individual, corporate, and tribal donors).
- Collaborate with partners across campus to expand multicultural education efforts.

### **Teaching**

- Teach SMHS students about issues relating to the effective interaction with people from different cultural backgrounds, accessibility, tolerance, and health disparities in the medical, health sciences, and SMHS graduate programs:-

### **Service**

- Engage in appropriate national, state, university, school, and discipline-specific service.

### **Scholarship**

- Engage in scholarship within their discipline.