



**Interactions with Vendors/Sales Representatives and Industry Support  
For all SMHS employees, and students**

Section: 1  
Policy number: 1.2  
Responsible Office: Education and Faculty Affairs/Office of Graduate Medical Education  
Issued: 08.16.12  
Latest Review: 05.30.17

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**POLICY STATEMENT**

Employees, including faculty, staff, and residents, and students of the University of North Dakota School of Medicine and Health Sciences may not accept gifts from pharmaceutical or device manufacturer representatives. This applies to food and meals except at Continuing Medical Education (CME) events in compliance with Accreditation Council for Continuing Medical Education (ACCME) standards for commercial support.

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**REASON for POLICY**

The Association of American Medical Colleges (AAMC) embraces the obligation of the profession to manage, through effective self-regulation, all real or perceived conflicts of interest. (Industry Funding of Medical Education, Report of an AAMC Task Force, June, 2008).

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**SCOPE of POLICY**

This policy applies to:

√Deans, Directors, and Department Heads	√Faculty
√Managers and supervisors	√Staff
√Students	Others: _____

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**WEB SITE REFERENCES**

Policy Office: <http://www.med.und.edu/policies/index.cfm>  
Responsible Office: <http://www.med.und.edu/administration/education-faculty-affairs/index.cfm>

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## DEFINITIONS

AAMC	Association of American Medical Colleges
ACCME	Accreditation Council for Continuing Medical Education
Clinical/Volunteer faculty	Primarily clinicians who are or have been employed by regional healthcare systems or facilities. Their primary role is to contribute to the educational mission of the School although they have occasionally contributed to the service, scholarship, and administrative missions as well.
CME	Continuing Medical Education
Ghostwritten	Something written by someone that has been hired but does not get any credit as the author.
Gift	Any item with a value of greater than \$5.00.
GME	Graduate Medication Education
Industry Support	Financial or other resources contributed by a for-profit entity.
SMHS	School of Medicine and Health Sciences

## RELATED INFORMATION

ACCME Standards	<a href="http://www.accme.org/requirements/accreditation-requirements-cme-providers/standards-for-commercial-support">http://www.accme.org/requirements/accreditation-requirements-cme-providers/standards-for-commercial-support</a>
Industry Funding of Medical Education, Report of an AAMC Task Force	<a href="https://members.aamc.org/eweb/upload/Industry%20Funding%20of%20Medical%20Education.pdf">https://members.aamc.org/eweb/upload/Industry%20Funding%20of%20Medical%20Education.pdf</a>
UND's Code of Conduct	<a href="http://und.edu/president/files/docs/code-of-conduct.pdf">http://und.edu/president/files/docs/code-of-conduct.pdf</a>
UND's Conflict of Interest Policy	<a href="http://und.edu/research/resources/conflict-of-interest.cfm">http://und.edu/research/resources/conflict-of-interest.cfm</a>

## CONTACTS

General questions about this policy can be answered by your department's administrative office. Specific questions should be directed to the following:

Subject	Contact	Telephone/FAX	Office/Dept
Policy clarification	GME Office	701.293.4107	<a href="mailto:kristi.hofer@med.und.edu">kristi.hofer@med.und.edu</a>
Policy format	Dean's Office	777.2514/777.3527	<a href="mailto:judy.solberg@med.und.edu">judy.solberg@med.und.edu</a>

## PRINCIPLES

OVERVIEW-- Employees, including faculty, staff and residents, and students of the University of North Dakota School of Medicine and Health Sciences may not accept gifts from pharmaceutical or device manufacturer representatives. This applies to food and meals except at Continuing Medical Education (CME) events in compliance with Accreditation Council for Continuing Medical Education (ACCME) standards for commercial support.

## PROCEDURES

Procedures relating to interactions with vendors and/or sales representatives and general industry support procedures are as follows:

- I. Residents and students can meet with representatives only for educational purposes and under the supervision of a faculty member.
- II. Industry support for scholarships and stipends should be given to SMHS, which should have sole responsibility for selection of recipients.
- III. Industry support for CME must meet ACCME standards, references within the overview section above.
- IV. In healthcare facilities operated by the SMHS, pharmaceutical representative meetings with individual physicians must take place in designated non-public, non-patient care areas by appointment or invitation.
- V. SMHS employees must not participate for personal compensation in industry-sponsored speakers' bureaus.
- VI. Faculty, residents, and students must not allow any part of their professional presentations, oral or written, to be ghostwritten by industry.
- VII. Faculty consulting relationships with industry are subject to the University's Code of Conduct and Conflict of Interest Policy. In addition, such relationships must be reported to the Office of the Senior Associate Dean for Education.
- VIII. While these policies do not apply to volunteer faculty not employed by or in teaching settings not operated by the SMHS, such faculty are encouraged to support the policies set forth for students and residents and to demonstrate high professional standards in their interactions with industry representatives in teaching settings.

## RESPONSIBILITIES

Employees/students/residents/faculty	Ensure students and residents are meeting with representatives for educational purposes only.
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## FORMS

CME request forms	<a href="http://www.med.und.edu/cme/forms.html">http://www.med.und.edu/cme/forms.html</a>
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## REVISION RECORD

08.16.12—FAC Approved  
08.16.12—Dean Approved  
05.30.17—Minor Edits